

TWO COVER – BIDDING PROCEDURE

STEP 1) e-Tenders Kerala – www.etenders.kerala.gov.in

E-Tenders Kerala Website

Welcome to eTendering System
The eSubmission Tender System of Kerala enables the Tenderers to download the Tender Schedule free of cost and then submit the bids online through this portal.
FLASH NEWS:
For Online Payments, RTGS Payment is not permitted.
All NEFT payments should be paid through SB/CA Account only. Money will be refunded to the same account in which payment is made

Tender Title	Reference No	Closing Date	Bid Opening Date
1. Construction of Facilitation Centre cum Watch Tower at Kuttikkanam	DOT/KITCO/CL/03/2014	10-Feb-2014 03:00 PM	13-Feb-2014 03:30 PM
2. Civil Works for the Construction of Forensic and Community Medicine And Pharmacology Building for Medical College at Manjeri	RE01/HFWD/KITCO/CL/04/2013	31-Jan-2014 03:00 PM	04-Feb-2014 10:00 AM

User Login

Login ID *
Password *
Login

Online Bidder Enrollment
Generate / Forgot Password?

Tender Search
 GO

STEP 1) LOGIN TO ETENDERS ACCOUNT BY GIVING LOGIN AND PASSWORD

Welcome to eTendering System
The eSubmission Tender System of Kerala enables the Tenderers to download the Tender Schedule free of cost and then submit the bids online through this portal.
FLASH NEWS:
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Tender Title	Reference No	Closing Date	Bid Opening Date
9. DTPC KOTTAYAM- Development of Kodoor riverside walkway	FIT/CP-20/2013-14	31-Jan-2014 03:00 PM	04-Feb-2014 03:30 PM
10. Upgradation of coastal roads in Kottayam District			
Ambrisananar Fishermen	23/2013-14/HFCC/A-T/S	06-Feb-2014 06:00 PM	10-Feb-2014 03:00 PM

User Login

testuser@gmail.com
password *
Login

Online Bidder Enrollment
Generate / Forgot Password?

Tender Search
 GO

Type in Login ID and Password and then Click Login

12:54 PM

Digital Certificate Authentication

Welcome Test Company,



- 1. You have registered with DSC. Please insert your DSC card / e-Token for authentication.
- 2. Click the 'Login' button to proceed.

S.No	Alias Name	Card Type	Expiry Date	Interim Days	Status
1.	pr		05-Jul-2014 12:00 AM	162 days	Live

Click Login to authenticate your account with your Digital Signature

You have inserted the DSC card for authentication. Then click the Login button to proceed.

If the 'Login' button is not appearing in this screen, perform the following checks:

- 1. Java Run Time Environment (JRE) 1.6 or above should be installed.
- 2. DSC drivers should be installed from the resource CD.
- 3. The DSC smart card / e-Token must be plugged in with the system's USB port / smart card reader.

12:55 PM

Digital Certificate Authentication

Welcome Test Company,



Authentication
Authenticating... Please wait

S.No	Alias Name	Card Type	Expiry Date	Interim Days	Status
1.	pr		05-Jul-2014 12:00 AM	162 days	Live

Authentication Process

You have inserted the DSC card for authentication. Then click the Login button to proceed.

If the 'Login' button is not appearing in this screen, perform the following checks:

- 1. Java Run Time Environment (JRE) 1.6 or above should be installed.
- 2. DSC drivers should be installed from the resource CD.
- 3. The DSC smart card / e-Token must be plugged in with the system's USB port / smart card reader.

STEP 2) SEARCH TENDER TO BE QUOTED

Welcome : devi@keralaitmission.org
Last login : Saturday, December 7, 2013

[My Account](#) [Home](#) [Logout](#)

eTendering System Government of Kerala

Bid Submission

- Search Active Tenders
- My Tenders
- Clarification
- My Bids
- Bid Opening(Live)
- Awarded Bidder Documents
- Upload Short Fall Documents
- Bid Documents Download
- Tender Status
- Archived Clarification
- My Archive

Welcome Devi,
Roles : Tenderer

Pending **Activity Of the Day**

Alerts

- Tender(s) published in my preferred product category [30]

Announcements

- 24x7 Help Desk - Toll Free No. 1800 233 7315
- In addition to the existing numbers, we have two more help desk numbers at Ernakulam office 0484 2336006, 0484 2332262

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STEP 3)

Welcome : devi@keralaitmission.org
Last login : Saturday, December 7, 2013

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eTendering System Government of Kerala

BID MANAGEMENT

Search Tenders

Search Active Tenders

Tender ID Keyword

Form of Contract Tender Category

Tender Type Product Category

Organisation Name Organisation Chain Name

Department Name

Division Name

SubDivision Name

Location/City

Value Criteria

Date Criteria From To

Keyword finds the match in tender title, work description and technical description

Click Submit to Search

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STEP 4)

Welcome : devi@keralaitmission.org
Last login : Saturday, December 7, 2013

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eTendering System Government of Kerala

BID MANAGEMENT

Bid Submission

- Search Active Tenders
- My Tenders
- Clarification
- My Bids
- Bid Opening(Live)
- Awarded Bidder Documents
- Upload Short Fall Documents
- Bid Documents Download
- Tender Status
- Archived Clarification
- My Archive

Active Tenders

Matches found : 1

Sno	Tender ID	Tender Title	Tender Reference Number	Product Category	Value (INR)	Favorite
1.	2013_SUPCO_11619_1	Tea Blending and Packing	TBP.1-33361/13	Others	0	<input type="checkbox"/>

Save

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STEP 5)

Welcome : devi@keralaitmission.org
Last login : Saturday, December 7, 2013

[My Account](#) [Home](#) [Logout](#)

eTendering System Government of Kerala

BID MANAGEMENT

Bid Submission

- Search Active Tenders
- My Tenders
- Clarification
- My Bids
- Bid Opening(Live)
- Awarded Bidder Documents
- Upload Short Fall Documents
- Bid Documents Download
- Tender Status
- Archived Clarification
- My Archive

Saved Tenders are viewed from My Tenders Page

✓ Tender(s) has been set as your favorite successfully

Matches found : 0

Sno	Tender ID	Tender Title	Tender Reference Number	Product Category	Value (INR)	Favorite
No Active Tenders Found.						

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STEP 6)

Welcome : devi@keralaitmission.org
Last login : Saturday, December 7, 2013

My Account Home Logout

eTendering System Government of Kerala

BID MANAGEMENT

My Tenders 03:13 PM

Search
Tender ID: Tender Title:
Clear Search

S.No	Tender ID	Tender Reference Number	Tender Title	View	Remove
1	2013_SUPCO_11619_1	TBP:1-33561/13	Tea Blending and Packing		

Delete

Click this Button to view the tender details

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STEP 7)

Welcome : devi@keralaitmission.org
Last login : Saturday, December 7, 2013

My Account Home Logout

eTendering System Government of Kerala

BID MANAGEMENT

View Tender Details 03:14 PM

Server Clock

Basic Details

Organisation Chain: Kerala State Civil Supplies Corporation Ltd||Tea and Branded Products
Tender Reference Number: TBP.1-33561/13
Tender ID: 2013_SUPCO_11619_1

Tender Category	Works	Is Resubmission Allowed	Yes	No. of packets	2
Tender Type	Open Tender	Is Offline Submission Allowed	No	Is Withdrawal Allowed	No
Payment mode	Online	General Technical Evaluation Allowed	No	Template Name	Nil
Form of contract	Item Wise Rate	Is Multi Currency Allowed	No	Currency Name	Nil

Payment Instruments

Online Bankers	S.No	Bank Name
	1	SBT NEFT
	2	SBT

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Tender Document
		.pdf	Details for Technical Bid(Schedule 1)
2	Finance	.xls	Commercial Bid

Prepare Cover Item Documents in exact file types

Bid Opening Place	Kochi, Head Office, Supplyco	Pre Bid Meeting Address	NA	Created Date	05-Dec-2013 04:55 PM
-------------------	------------------------------------	----------------------------	----	--------------	-------------------------

Critical Dates			
Publish Date	07-Dec-2013 12:35 PM	Bid Opening Date	16-Dec-2013 02:00 PM
Document Download / Sale Start Date	07-Dec-2013 12:40 PM	Document Download / Sale End Date	13-Dec-2013 02:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	07-Dec-2013 12:45 PM	Bid Submission End Date	13-Dec-2013 02:00 PM

Tender Documents				
S.No	Document Name	Description	Document Size (in KB)	
1	TENDERDOCUMENTBLEND.pdf	Tender Document	165.0	
2	SceduleI.pdf	Schedule I (Details for Technical Bid)	66.0	

S.No	Document Name	Document Type	Description	Document Size (in KB)
1	BOQ_13460.xls	BOQ	Commercial Bid	359.0

Documents like Tender Notice, Agreement Format, and Tender Schedule are provided here. You may require them to prepare Bid documents.

Tender Inviting Authority		
Name	Manager, Te...	
Address	Head Office, S...	Kadavanthra PO, EKM

Click this Button to Start Bid Submission

[Proceed for Bid Submission](#) [Back](#)

STEP 8)



Tenders Kerala



Welcome : devi@keralaitmission.org
Last login : Saturday, December 7, 2013

[My Account](#) [Home](#) [Logout](#)

eTendering System Government of Kerala

BID MANAGEMENT

- Bid Submission**
- Search Active Tenders
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- Bid Documents Download
- Tender Status
- Archived Clarification
- My Archive

Terms & Condition

03:16 PM

Government of Kerala e-Government Procurement (e-GP) Portal User Agreement

In order to create a user account and use the e-Government Procurement (e-GP) portal you must read and accept the e-GP portal User Agreement.

TERMS AND CONDITIONS OF E-TENDER SERVICES AGREEMENT

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You may print and download portions of material from the different areas of the Site solely for your own non-commercial use provided that you agree not to change or delete any copyright or proprietary notices from the materials.

www.etenders.ker... of Government of Kerala.

Click I Agree Button

- I Agree
- I Disagree

Click Next to Proceed

[Next](#)

STEP 9)

- Upload Short Fall Documents
- Bid Documents Download
- Tender Status
- Archived Clarification
- My Archive

PAN Number: AESTG2458A
 Company's Establishment Year(yyyy): 2013
 Company's Nature of Business: All
 Company's Legal Status: Others
 Category of the Bidder: Others

Company Details

Registered Address*

Corporate Address

Contact Details

Title*

Contact Name*

Correspondence Email*

Designation

Phone Details eg: +91 044 22272449

Phone*

Mobile*

Verify Bidder Details

Click Next to Proceed

[< Back](#) [Next >](#)

STEP 10)

Tenders Kerala

Welcome : devi@keralaitmission.org
 Last login : Saturday, December 7, 2013

[My Account](#) [Home](#) [Logout](#)

eTendering System Government of Kerala

BID MANAGEMENT

1. FEE DETAILS →
 2. EMD DETAILS →
 3. FEE CONFIRMATION →
 4. UPLOAD DOCUMENTS →
 5. BID CONFIRMATION

➤ **My Tenders** → 2013_SUPCO_11619_1 → Transaction Message

Payment Details

Tender Id : 2013_SUPCO_11619_1
 Tender Reference Number : TBP.1-33561/13

Element	Amount (INR)	Paid (INR)
Fee Amount	0.00	0.00
EMD Amount	25,000	0.00
Total Amount	25,000	0.00

Do you want to submit Other Important Documents ? Yes No

Encrypt & Upload [< Back](#)

Click Yes button to produce Other Important Documents (OID)

Click this Button to Proceed

STEP 11)

BID SUBMISSION

1. FEE DETAILS → 2. EMD DETAILS → 3. FEE CONFIRMATION → 4. **UPLOAD DOCUMENTS** → 5. BID CONFIRMATION

Bid Submission → Packet Details

03:19 PM

Organization Chain : Kerala State Civil Supplies Corporation Ltd|Tea and Branded Products
 Tender Reference Number : **TBP.1-33561/13**
 Tender ID : 2013_SUPCO_11619_1
 Tender Title : **Tea Blending and Packing**
 Bid Submission End Date & Time : **13-Dec-2013 02:00 PM**

← Back

Please use My Documents option to upload high quality scanned documents.

Tender Covers

Fee/PreQual/Technical	Finance
Click here to Upload	Click here to Upload

Click Next button to process Online Payment. **Next** ▶

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STEP 12)

BID SUBMISSION

1. FEE DETAILS → 2. EMD DETAILS → 3. FEE CONFIRMATION → 4. UPLOAD DOCUMENTS → 5. **BID CONFIRMATION**

Bid Submission → Packet Details

Tender Title : Tea Blending and Packing
 Tender ID : 2013_SUPCO_11619_1
 Packet : Fee/PreQual/Technical

S.No	File Type	Description	File
1	.pdf	Tender Document	C:\Users\Eprocurem... 165
2	.pdf	Details for Technical ...	C:\Users\Eprocurem... 66

Browse...

Look In: Documents

New Folder	tender_ppt
New folder (2)	BOQ_14390.xls
New Folder (3)	Postgre SQL Java tutorial.pdf
New Folder (4)	Tender notice.pdf
New Folder (5)	tender_ppt.rar
Nimbuzz Received Files	Terms.pdf
OneNote Notebooks	

File Name: _____
 Files of Type: .pdf, .xls and .jpg

Open

Click this Button to browse the documents

Select the required file and click Open

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STEP 13)

Verify Documents

S.No	File Type	Description	File	Size(KB)
1	.pdf	Tender Docum...	C:\Users\Eprocurementcell10\Downloads...	165
2	.pdf	Details for Tech...	C:\Users\Eprocurementcell10\Downloads...	66

I have verified the selected documents and ready to encrypt & upload Confirm

Total size : 231.0 (0.23 MB)

Close Verify

Click Next button to process Online Payment. Next >

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BID SUBMISSION

1. FEE DETAILS

Bid Submission

Tender Details
 Tender Title : Tea Blending and Packing
 Tender ID : 2013_SUPCO_11619_1

Packet : Fee/PreQual/Technical

S.No	File Type	Description	File	Size(KB)	Browse
1	.pdf	Tender Document	C:\Users\Eprocurem...	165	
2	.pdf	Details for Technical ...	C:\Users\Eprocurem...	66	

Total size : 231.0 (0.23 MB)

Close Encrypt & Upload

Click Next button to process Online Payment. Next >

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STEP 16)

- My Tenders
- Clarification
- My Bids
- Bid Opening(Live)
- Awarded Bidder Documents
- Upload Short Fall Documents
- Bid Documents Download
- Tender Status
- Archived Clarification
- My Archive

My Tenders: → Online Payment

03:41 PM

Organisation Chain : Kerala State Civil Supplies Corporation Ltd||Tea and Branded Products

Tender Reference Number : TBP.1-33561/13

Title : **Tea Blending and Packing**

Tender Id : 2013_SUPCO_11619_1

Fee Payment Details

Provide your information for payment gateway

Tender Fee (Inclusive of Taxes)(INR)	0.00
Availed Tender Fee Exemption (INR)	0.00
Tender Fee To be Paid (Inclusive of Taxes)(INR)	0.00
EMD Fee (INR)	25,000
Availed EMD Exemption Fee in Percentage	0
Availed EMD Exemption Fee (INR)	0.00
EMD Fee To be Paid (EMD Fee - Availed EMD Exemption Fee)(INR)	25,000
Total Fee (Tender Fee To be Paid + EMD Fee To be Paid) (INR)	25,000

Click the 'Submit' button to pay the amount in payment gateway.

Cancel Submit

Verify Payment Details and Click Submit button

STEP 16-A) STATE BANK OF TRAVANCORE NET BANKING

Bid Submission

- Search Active Tenders
- My Tenders
- Clarification
- My Bids
- Bid Opening(Live)
- Awarded Bidder Documents
- Upload Short Fall Documents
- Bid Documents Download
- Tender Status
- Archived Clarification
- My Ar

OnLine Payment Gateway

Organisation Chain : Kerala State Civil Supplies Corporation Ltd||Tea and Branded Products

Tender Title : **Tea Blending and Packing**

Tender Id : 2013_SUPCO_11619_1

Tender Ref No. : TBP.1-33561/13

Total Amount (INR): 25,000

Net Banking

स्टेट बैंक ऑफ़ ट्रावन्कोर

State Bank of Travancore

A Long Tradition of Trust

NEFT

← Back Submit

Caution for NEFT Remittance:

1. Cash Payment (or) Multiple payments against single Bid (or) Payment through RTGS (or) NEFT Payment through online (or) Tampering the remittance form (or) payment after bid closure date, will lead to rejection of the bid.

2. It is the sole responsibility of the bidder to ensure the amount has been credited to the designated account through NEFT before bid closure date.

Click this button to select Net-banking

Click Submit to Proceed

BID MANAGEMENT

Bid Submission

- Search Active Tenders
- My Tenders
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- My Bids
- Bid Opening(Live)
- Awarded Bidder Documents
- Upload Short Fall Documents
- Bid Documents Download
- Tender Status
- Archived Clarification
- My Archive

OnLine Payment Gateway

Payment Verification

Organisation Chain : **Kerala State Civil Supplies Corporation Ltd||Tea and Branded Products**
 Tender Title : **Tea Blending and Packing**
 Tender Id : **2013_SUPCO_11619_1**
 Tender Ref No. : **TBP.1-33561/13**
 Total Amount (INR) : **25,000**

You have been Selected : SBT Bank

Terms And Conditions.

- You are being redirected to the SBT Bank site.
- You have to complete the transaction with in the session time which is applicable.
- Money once transferred towards tender fee shall not be refunded at any stage. This is applicable even in case you have not completed the tender process.
- Once payment is successfully completed, you will be automatically redirected to the SBT Bank site.
- It is the responsibility of the Individual to ensure that the payment is successful and eProcurement system is not responsible for any malfunctions in the Bank's system.
- please take print screen for bank acknowledgement page.

Click Submit to Continue

Back Submit

STEP 16-A.1)



Login

07-Dec-2013 [03:44 PM IST]

Fill in your user ID and password for SBT Net Banking and Click Submit.

User Name *

Password *

Enable Virtual Keyboard

Submit **Reset**

[About Phishing](#)

Online Virtual Keyboard

~	!	@	#	\$	%	^	&	*	()	_	+
`	0	9	7	5	6	1	2	3	4	8	-	=
e	r	q	w	t	i	p	u	y	o	{	}	
d	s	g	f	a	l	h	k	j	[]	\	/
x	c	z	v	m	b	n	<	>	:	;	'	"
CAPS LOCK						CLEAR			? . ,			

VeriSign Secured This site uses highly secure 256-bit encryption certified by VeriSign

Disclaimer: The privity of contract is between you and the service provider. Bank is only facilitating a payment mechanism and is not responsible for any deficiency in service by the service provider.

Mandatory fields are marked with an asterisk (*)

- Do not provide your username and password anywhere other than in this page
- Your user name and password are highly confidential. Never part with them. SBT will never ask for this information.

Amount to be Remitted (Tender Fee+ EMD) will be given in the next page; you need to click on Confirm button Processing Online Payment. After payment, Site automatically gets redirected to e-Tenders Transaction page.

Login

04-Apr-2013 [02:37 PM IST]

User Name * retailst

Password * ●●●●●●●●

Enable Virtual Keyboard

Online Virtual Keyboard

~	!	@	#	\$	%	^	&	*	()	_	+
`	3	0	2	1	6	4	9	7	5	8	.	=
t	r	e	w	q	y	i	u	p	o	{	}	
g	s	d	a	f	h	l	k	j	[]	\	/
c	v	x	z	m	b	n	<	>	:	;	'	"
CAPS LOCK		CLEAR		.	?	,						

[Trouble logging in](#) | [About Phishing](#)

[Click here](#) to abort this transaction and return to the KeralaProc site.



This site uses highly secure 256-bit encryption certified by VeriSign

Disclaimer: The privity of contract is between you and the service provider. Bank is only facilitating a payment mechanism and is not responsible for any deficiency in service by the service provider.



- Mandatory fields are marked with an asterisk (*)
- Do not provide your username and password anywhere other than in this page
- Your user name and password are highly confidential. Never part with them. SBT will never ask for this information.

Your previous site visit: 02-Apr-2013 18:14 IST

Kerala e-procurement payment

04-Apr-2013 [14:37 IST] [Help](#)


You can debit any of your transaction accounts to pay Kerala e-procurement payment.

Select an account and enter Kerala e-procurement payment details

Account No. / Nick name	Account Type	Branch	Balance
<input checked="" type="radio"/> LIVE ACCOUNT	Savings Account	KARAMANA	INR 114.28
Selected Account		LIVE ACCOUNT	

Payment details

Reference Number	20134714925720
Department ID	G0590
EMD Amount	12
Tender Fee	6
RISL Fee	0.0
Amount	18.00
Amount in words	Eighteen Rupees only

 Mandatory fields are marked with an asterisk (*)

Click Confirm

Your previous site visit: 02-Apr-2013 18:14 IST

Kerala e-procurement payment

04-Apr-2013 [14:38 IST] [Help](#)

Details of last three Kerala e-procurement payment transactions performed today are displayed below. Please check these transactions before proceeding with the current transaction.

Reference No.	Account No.	Branch Name	Transaction Date	Amount (INR)	Status
IK26513759	0000067002025197	KARAMANA	04-Apr-2013	15.00	Success

Verify and confirm Kerala e-procurement payment transaction details

Debit Account Details

Account No.	Description
0000067002025197	Savings Account
Reference Number	20134714925720
Department ID	G0590
EMD Amount	12
Tender Fee	6
RISL Fee	0.0
Amount	18.00
Amount in Words	Eighteen Rupees only

Previous transactions with this site and its status is shown here

Click Confirm to make payment

My Tenders > 2013_PWD_4272_1 > Transaction Message

✓ Your Online transaction has been completed successfully.

Print

← Back

Online Payment Details

Organization Chain : PWD/Chief Engineer (Roads and Bridges)/SE Roads (5)
 Tender Reference Number : ONLINE/DEMO
 Tender Title : DEMO TENDER TO TEST ONLINE PAYMENT
 Tender Id : 2013_PWD_4272_1
 Bank Name : SBT Bank
 Bank Number : IK26585918
 Ref Number : 20134714925720
 PRN Number :
 Transaction Status : Success

Tender Fee : 6
 Availed Tender Fee Exemption : 0.00
 Tender Fee Paid (Tender Fee - Availed Tender Exemption Fee) : 6
 EMD Fee : 12
 Availed EMD Exemption Fee in Percentage : 0
 Availed EMD Exemption Fee(INR) : 0.00
 EMD Fee Paid (EMD Fee - Availed EMD Exemption Fee) : 12
 Total Fee (Tender Fee + EMD Fee To be Paid) : 18

Click Freeze button to conclude your bid submission process. **Freeze Bid Submission**

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Click on Freeze Bid Submission to submit your online bid

Bid Submission

1 FEE DETAILS → 2 EMD DETAILS → 3 FEE CONFIRMATION → 4 UPLOAD DOCUMENTS → 5 BID CONFIRMATION

Bid Preparation Confirmation 02:35 PM

✓ Your bid has been placed successfully.
 Please make a note of your bid number. You can use the number for tracking your bid status.

Bid ID : 7408
Name : shaik Mohamed
 Bid Start Date & Time : 04-Apr-2013 11:35 AM
 Bid End Date & Time : 08-Apr-2013 10:00 AM
 Bid Submitted Date & Time : **05-Apr-2013 02:35 PM**
 Organization Chain : PWD/Chief Engineer (Roads and Bridges)/SE Roads (5)
 Tender Ref No : ONLINE/DEMO
 Tender ID : 2013_PWD_4272_1
 Tender Title : DEMO TENDER TO TEST ONLINE PAYMENT
 Bid Opening Date & Time : **08-Apr-2013 10:00 AM**
 Bidder IP Address : 164.100.150.118

Online Payment Information

Bank Name : SBT Bank
 Bank Number : IK26585918
 Ref Number : 20134714925720
 PRN Number : 20134714925720
 Transaction Status : Success
 Paid Date : 05-Apr-2013 02:35 PM
 Tender Fee Paid : 6
 EMD Fee Paid : 12
 Total Fee (Tender Fee + EMD Fee) : 18

Uploaded Documents

S.No	Packet Type	File Name	Description	File Size (KB)
1	Fee/PreQual/Technical/Finance	BOQ_4714.xls	price bid(demo)	78.0

Your bid submission status

Your payment status