

DIGITAL CERTIFICATE FOR ORGANISATION - APPLICATION FORM



***All fields are mandatory

FOR DGFT APPLICATION USAGE

PLEASE FILL IN BLOCK LETTERS ONLY

For form filling please follow the instruction in <http://www.e-mudhra.com/instruction.html>

Application ID (For Office Use Only)

Signature

CLASS

DGFT

TYPE

Signature

VALIDITY

1 Year

2 Years

Affix recent passport size photograph of the applicant **duly signed across**

USB TOKEN

Required

Not Required

APPLICANT INFORMATION

Applicant Details

Date of Birth Gender Male Female Nationality

IEC DETAILS OF THE ORGANISATION

IEC Code

Branch Code

ORGANISATION DETAILS

Organisation Name

Department

Address

City State Pin code

Telephone Mobile Fax No

PAN of Organisation PAN of Applicant

Email ID

Declaration

I hereby agree that I have read and understood the provisions of e-mudhra Certification Practice Statement (CPS) and the subscriber agreement and will abide by the same. The information provided in this Digital Signature Certificate request form is true and correct to the best of my knowledge and I accept publishing my certificate information in e-Mudhra repository.

Date

Place

Seal & Stamp (If any)

Signature of the applicant

TO BE FILLED BY RA OFFICE ONLY

I declare that the applicant has provided correct information in this application form. I have checked and verified the application form and supporting documents.

Date

Place

RA Name, Code & Seal

Signature of RA

IDENTIFICATION DETAILS

Valid Identity Documents (Any one of below)

- Passport Driving License PAN Card
 Post Office ID Card Bank Account Passbook Government ID Card (having applicant's Sign)

ID Number _____

UNDER CHECKLIST OF ORGANISATION DOCUMENTS TO BE SUBMITTED ALONG WITH THE APPLICATION

- a. ID proof of the applicant
b. Attested copy of any one of the below documents
 Certificate of Incorporation Memorandum of Association Regd. Partnership deed Valid Business License
 Annual Report Latest Income Tax Return Latest Organisation Bank Details from the Bank
 Statement of Income issued by Chartered Accountant
c. Attested copy of Organisation PAN card
d. Authorisation letter in favour of the Certificate Applicant from the Organisation as per the format overleaf
e. List of Partners/Members/Directors with their complete Name and Addresses

AUTHORISATION LETTER

To,

Date:

eMudhra Consumer Services Limited
3rd Floor, Sai Arcade, 56 Outer Ring Road
Deverabeesanahalli, Opp Intel
Bangalore 560103
Phone: +91 80 4336 0000

Dear Sir,

Sub: **Authorisation letter for obtaining DGFT Certificate.**

This is certify that Mr./Mrs./Miss. _____ (Certificate applicant) has provided correct information in the 'Application form for issue of Digital Signature Certificate' to the best of my knowledge and belief. I hereby authorize him/her, on behalf of our Organisation to apply for obtaining Class 3 DGFT Certificate.

Details of Executive Authorising the applicants:

Signature: _____ Name: _____
Designation: _____ Employee Code: _____
Department: _____

Office Seal and Stamp

Contact Details

eMudhra Consumer Services Limited, 3rd Floor, Sai Arcade, 56 Outer Ring Road, Deverabeesanahalli, Opp Intel, Bangalore 560 103. Karnataka
Phone : +91 80 4336 0000 Fax : +91 80 4227 5306 Email : info@e-mudhra.com Web:www.e-mudhra.com